



AGENDA

May 17, 2021 ♦ 7:00 p.m.
Virtual Meeting Platform

I. Call to Order – Dr. Andy Pushchak, Board President

- A. Pledge
- B. Roll Call:
 - Mr. Jeremy Bloeser Mr. Shawn Matson Mrs. Tara Pound
 - Mrs. Amanda Farrell Mr. Stephen Morvay Mr. Marty Pushchak
 - Mrs. Nicole Lee Mr. Josh Paris Dr. Andy Pushchak
- C. Approve Agenda and Addendum
- D. Approve Minutes from the April 19, 2021 Regular Board Meeting and the May 10, 2021 Work Session.

II. School Reports - [WAEC](#)

III. Guest and Citizen Comments

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
 - 1. Danny Carter
- C. Visitors not on the agenda must sign the visitor’s log and are limited to 5 minutes.

IV. Superintendent’s Report – Mr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$8,922,308.13
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$17.93
 - [Cafeteria](#): \$298,306.21
 - [Cafeteria Profit/Loss](#): \$22,555.99 YTD 158,790.06
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$59,409.14
 - [Exhibit A2](#) Checks Already Written: \$98,963.39
 - [Exhibit A3](#) General Fund Bills: \$387,593.94
 - [Exhibit B1](#) Cafeteria Checks Already Written: \$151.55
 - [Exhibit B3](#) Cafeteria Bills: \$40,888.30
 - [Exhibit D](#) SHS Activity Fund Report: \$76,887.76
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Dr. Andy Pushchak

LA – 1 (A) Appointment of School District Labor Counsel for the 2020-2021 and 2021-2022 Fiscal Year

- **Motion:** To appoint the firm of MacDonald Illig with Mr. Mark Kuhar as the Labor Relations solicitor for the 2020-2021 fiscal year retroactive to May 3, 2021 and the 2021-2022 fiscal year.

LA – 2 (A) Appointment of School District Solicitor for the 2020-2021 Fiscal Year

- **Motion:** To appoint the firm of Knox, McLaughlin, Gornall and Sennett with Ms. Christine McClure as the School District's solicitor for the 2021-2022 fiscal year.

LA – 3 (A) Appointment of School Board Secretary

- **Motion:** To approve the appointment of Vicki Bendig as Board Secretary effective July 1, 2021.

VII. Finance – Mr. Marty Pushchak

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfers from the budget vs. actual report as outlined on [Exhibit E](#).

F – 2 (A) Elect Treasurer for the 2021-2022 Fiscal Year

- **Motion:** To elect Martin Pushchak as the WASD Treasurer and designated signatory for the 2021-2022 fiscal year.

F – 3 (A) Designation of Depository for the 2021-2022 Fiscal Year

- **Motion:** To approve Northwest Bank as the WASD Depository for the 2021-2022 fiscal year.

F – 4 (A) Appoint Current Delinquent Per Capita Tax Collector

- **Motion:** To appoint Berkheimer Associates as the current delinquent per capita collector for the 2021-2022 fiscal year.

F – 5 (A) Adoption of the Proposed Final General Budget for 2021 – 2022

- **Motion:** To approve the adoption of the [proposed General Fund Budget for 2021 – 2022](#) in the amount of \$26,729,007 and to authorize the Secretary to post the following notice: The Board of Directors tentatively approved the proposed final budget for the Wattsburg Area School District for the fiscal year of 2021-2022 on May 17, 2021. A copy of the said budget in the amount of \$26,729,007 open for inspection by the public on the District Website. Adoption of the final budget is scheduled for June 21, 2021, 7:00 p.m. via virtual meeting platform.

F – 6 (A) The Nutrition Group Food Services Agreement

- **Motion:** To approve the renewal agreement with The Nutrition Group for food service management for the 2021-2022 school year with the option to renew for three additional years as outlined in [Exhibit F](#).

VIII. Building and Grounds – Mr. Josh Paris

B – 1 (A) E3000 Cat Electric powered Lift Truck

- **Motion:** To approve the purchase of E3000 Cat electric powered lift truck at a cost of \$8,900 and Vestil maintenance platform at a cost of \$798 from the excess capital project funds committed to the WAEC Heat Pump Project as outlined in [Exhibit G](#).

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Kelly Substitute Additions

- **Motion:** To approve the additions of Walter Chevalier, Andrea Davis, Samantha Davis, and Keagan Yonkers to the Kelly Educational Staffing Substitute List.

P – 2 (A) Service Substitute Additions

- **Motion:** To approve the additions of Chris Ballew and Shawn Bowman to the Service Substitute list effective May 10, 2021.

P – 3 (A) Resignations

- **Motion:** To approve the following resignations:
 - Danielle Woodfield, WAEC Teacher effective July 2, 2021.
 - Therese Wells resignation for the purpose of retirement effective July 1, 2021.

P – 4 (A) Leave Request

- **Motion:** To approve the following leave requests:
 - Special Sick Leave for David Applebee beginning April 30, 2021.
 - Intermittent Family Medical Leave for Savanna Anderton beginning May 6, 2021.
 - Intermittent Family Medical Leave for Julie Sierota May 3, through June 14, 2021

P – 5 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - MerriBeth Knappenberger and Meredith Reininger to attend Preventing Suicide in Children and You on May 14, 2021 via Zoom at an estimated cost of \$60. Funds from Special Education.
 - Jeff Gifford to attend Mechanical Maintenance in Erie, PA on June 17, 2021 at an estimated cost of \$140. Funds from Maintenance.
 - Shelby Chesko to attend Student Assistance Program via Zoom on June 15-17, 2021 at an estimated cost of \$330. Funds from Non-Instructional No Cert Professional Development.
 - Becca Kelley to attend New Superintendents' Academy Part 1, September 23-24, November 15-16, 2021 and January 20-21, 2022 in Harrisburg, PA at an estimated cost of \$2,325.96. Funding from Non-Instructional Certified Staff Development/Travel.

P – 6 (A) Appointments

- **Motion:** To approve the following personnel appointments:
 - Jim Caspar as the STEM Teacher at the middle school effective August 25, 2021.
 - Keagan Yonkers as a Long-Term Substitute Teacher at the elementary center anticipated May 11, 2021 through June 14, 2021 at Bachelors, Step 1.
 - Maile Chang as a Long-Term Substitute Teacher at the high school anticipated May 11, 2021 through June 14, 2021 at Bachelors, Step 1.
 - Amanda Swearingen as Custodian, Class B, 6.50 hours/day, 210 days/year effective May 24, 2021.

P – 7 (A) Superintendent Evaluation Protocol

- **Motion:** To approve the Superintendent Evaluation Protocol as outlined in [Exhibit H](#).

- P – 8 (A) School Resource Officer Memorandum of Understanding
 - **Motion:** To approve the Memorandum of Understanding between the Erie County Sheriff's Office and Wattsburg Area School District effective July 1, 2021 through June 30, 2022 as outlined in [Exhibit I](#).

- P – 9 (A) Tuition Reimbursement
 - **Motion:** To approve the tuition reimbursements as outlined in [Exhibit J](#).

- P – 10 (A) Extended School Year Appointments
 - **Motion:** To approve the following Special Education Extended School Year/Summer Appointments:
 - Teachers
 - Rebecca Haener
 - Ray Trejchel

- P – 11 (A) Summer Remediation Appointments
 - **Motion:** To approve the following
 - WAEC
 - Rachel Pamula
 - Grace Walbridge
 - Meredith Beals
 - Jacinta Perino
 - WAMS
 - Ashley Adamus
 - Amanda Biebel
 - Amy O'Donnell
 - Justin Richter
 - Sarah Stoops
 - SHS
 - Walter Chevalier

- X. **Policy – Mrs. Amanda Farrell**
 - PL – 1 (A) Policies Second Reading
 - **Motion:** To approve the second reading of policy 903 – Public Participation in Board Meetings as outlined in [Exhibit K](#).

- XI. **Curriculum – Mr. Stephen Morvay**
 - C – 1 (A) Homebound Instruction
 - **Motion:** To approve homebound instruction for a SHS student anticipated April 14, 2021 through June 11, 2021.

 - C – 2 (A) Prom
 - **Motion:** To approve the 2021 Jr.-Sr. Prom to be held at Seneca High School on May 22, 2021 from 8:00 – 11:00 P.M.

 - C – 3 (A) Seniors for Graduation
 - **Motion:** To approve those seniors who meet all graduation requirements to receive a Seneca High School diploma as outlined in [Exhibit L](#).

XII. **Technology – Mrs. Tara Pound**

XIII. **Transportation – Mrs. Nicole Lee**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined.

Group Requesting:	Date:	Destination:	Estimated Cost:	Funds By:
Trout-In-the Classroom Students	Thursday, May 20, 2021	French Creek McDonalds	\$861.00	WAMS Student Body Instructional Travel MS
WAMS Envirothon Teams	Thursday, May 27, 2021	ECCD Headwaters Wendy's	\$836.00	WAMS Student Body Instructional Travel MS

- High school Autistic students to travel to area locations during May and June 2021.

T – 2 (A) Durham Bus Driver List

- **Motion:** To approve as an addition of Kristopher Hromek to the Durham Bus Driver List for the 2020-2021 school year.

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Volunteer List

- **Motion:** To approve the addition of Jonathan Kowalski to the WASD Volunteer List.

AE – 2 (A) Athletic Appointments

- **Motion:** To approve Naomi Grove as 7th & 8th grade volleyball coach at Step 2+ effective May 10, 2021.

AE – 3 (A) Game Help

- **Motion:** To approve the additions of Bethany Cage and Andrea Moreno to the 2020-2021 Game Help List.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mrs. Nicole Lee**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**